

Town Square Television Bulletin Board Message Form

Community announcements and messages can be seen on the Town Square Television Bulletin Board online at www.townsquare.tv and on Comcast Xfinity cable TV in the communities of Inver Grove Heights, Lilydale, Mendota, Mendota Heights, South St. Paul, Sunfish Lake, and West St. Paul. To qualify for placing a message on the channel and website, a person must live, work, attend school, or belong to a group or organization that serves or has interests in these cities.

Announcements **must not** be for profit-making purposes or for commercial use. The announcements and messages may appear for up to one month. We reserve the right to remove any message at any time.

Deadline — please submit 2 weeks prior to start date.

DIRECTIONS:

Print your announcement or message in the space provided below. If you have a pre-printed message or announcement, you may attach that to this form. Indicate when you would like the message to begin and stop. Fill in your contact information, sign and date the form and mail or fax it to: **NDC4, 5845 Blaine Avneue, Inver Grove Heights, MN 55076**

MESSAGE START DATE: _____ **MESSAGE END DATE:** _____

MESSAGE: _____

STATEMENT OF COMPLIANCE

I accept full responsibility for all message content and for all claims arising out of the cablecasting of any message I am presenting. I agree to indemnify and hold harmless Town Square Television, its directors, officers, and staff; NDC4, its Commissioners, officers, and staff; and Comcast of Northern Dakota County against any such claims arising out of the message I submit or any breach of this statement of compliance.

Furthermore, I understand that I may be subject to federal, state, and local laws regarding libel, slander, obscenity, incitement, indecency, unlawful activities, invasions of privacy, copyright or other similar laws.

Message Submitted By: _____ **Date:** _____
(Signature)

Name: _____

Address: _____ **City:** _____ **Zip:** _____

Phone Number: _____

For questions, please call NDC4 at 651-352-6101